

NEW STREET GLASS STUDIO POLICIES

- Open Studio hours for flameworking and cold-working are Monday - Thursday, 5:30-9:30pm and Saturday, 2:00-6:00pm (except during scheduled classes). Students currently enrolled in a 6-week course may use the cold shop during Open Studio hours for free. The flameshop rate is \$10 / hour for the small torches and \$15 / hour for the large torches.
- Use of the shops during non-Open Studio hours **MUST** be scheduled ahead of time as rentals.
- Hot shop rental on Saturdays is only permitted to those who have prepaid for a block of time.
- Hot shop rental is documented on a shared Google calendar. Please ask to have the calendar shared with you. Emails are preferred for scheduling hot shop time.
- Only instructors employed by the Worcester Center for Crafts may teach or give private lessons at the New Street Glass Studio.
- Minors must be constantly supervised by either a Worcester Center for Crafts instructor or a parent / legal guardian while at the New Street Glass Studio.
- Breakage can occur during the annealing process. If glass objects created by renters or students break during annealing, the object will be discarded for safety reasons. The Worcester Center for Crafts and the New Street Glass Studio are not responsible for such breakage.
- The various glass studios are available for rental Monday - Friday 10:00am-10:00pm and Saturday 2:00-6:00pm. Scheduled classes take precedence and studios may not be rented or used for Open Studio during class times.
- A monitor **MUST** be present during rental and Open Studio usage. You must sign in and out with the monitor.
- **ANY RENTAL STATION FOOTPRINT THAT IS NOT CLEANED AFTER USE WILL RESULT IN A \$25.00 CLEAN UP FEE.**
- Any and ALL special processes **MUST** be approved by the Glass Studio Head, Gale Scott.
- Some materials are available for purchase: flat glass, stained glass supplies, morietti cane, boro rod and tubing.
- Respirators / properly rated dust masks are HIGHLY recommended when using the sandblaster or during other dusty processes.
- First Aid kits and eyewash stations are located in the hot shop and flat shop.
- Please report ANY injury to your instructor or monitor. Injuries **MUST** be documented.
- The New Street Glass Studio is a substance free studio. No alcohol, drugs or tobacco products may be used on the premises. Persons under the influence of alcohol or drugs will be asked to leave the studio.
- The mission of the Worcester Center for Crafts is “to inspire and build a creative community through the promotion, appreciation and teaching of craft,” thus we have a high standard for the use of our studios. **We please ask that you refrain from making any drug paraphernalia in the studio.**